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**SCHOOL POLICY IN IMPROVING DISCIPLINE CHARACTER OF ELEMENTARY SCHOOL STUDENTS**

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**ABSTRACT**

This study aims to determine the benefits of using e-book teaching materials as an alternative to This research was conducted to find out, explore, study, and describe the implementation of disciplinary character education in elementary schools and expected to help find the right policies to support the successful implementation of character education. The type of data used is secondary data. This research uses the literature study method. The data obtained were collected, analyzed, and concluded obtain conclusions about the literature study. Based on the research results, literature studies from several research results and journal articles indicate that implementation school policies by establishing good cooperation between all school residents and school committees can increase the success of the implementation of character education in elementary schools.

**Keywords:**  School Policy, Discipline Character, Elementary School

 INTRODUCTION

Strengthening character education in schools must be done at this time. Considering the many incidents that show ethical emergencies among children, adolescents, and parents [1]. Therefore, character-building must be carried out as early as possible, from the family environment, school, and extending to the community.

Cultivating good habits in everyday life is the goal of forming students' character. Therefore, student character formation is higher in meaning than the formation of morals related to what is right and wrong so that the understanding and awareness of students are higher. The development of children's discipline, especially self-discipline, is one of the foundations for strengthening child discipline character education in the world of education [2].

The character of discipline very important for humans to have so that other good character values emerge. Strengthening the character of discipline needs to be instilled from an early age because now many deviant behaviors are contrary to disciplinary norms. In the school environment, especially elementary schools, there are still much undisciplined behaviors. Examples: coming to school, not on time. Problems that occur in the implementation of strengthening character education are shown by the undisciplined behavior of students in schools [3].

Strengthening the character education of school students can be implemented through three programs, namely (1) quality school programs which include input quality, extracurricular quality, and extracurricular quality; (2) development of Islamic school culture, namely the cultivation of religious character, openness, concern, togetherness, and cooperation; (3) disciplined culture with a focus on character building, including religious [4].

Instilling the right discipline will result in the formation of good behavior in children. This can lead to good behavior causing children to act and behave in the community without violating existing values ​​and norms. As a result, its existence is well received from the environment [5].

The problem of student discipline in public schools often shown by the behavior of students who like to disturb, damage, threaten, to act violently. Academic success and the availability of a safe and comfortable school environment the result of implementing effective school discipline practices [6].

Strengthening character education reaches the implementation stage in the form of actions and behaviors. Teaching character education reaches the stage of knowledge that will cause these problems [7]. Various school routines certainly greatly affect the formation of student character both activities related to learning and activities outside class hours [8].

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Discipline character education very important, especially in elementary schools. Therefore is very necessary to have school policies that support the implementation of character education. The provision of strong discipline behavior is very much needed to continue school at the next stage. Character education in elementary schools is the first stage that determines the development of the potential of students. Character education in elementary schools very important, so it must be developed optimally [5].

To prepare children for future life, especially in society, schools need to provide character education from an early age [9]. A reasonable school disciplinary policy can prevent student disciplinary violations from occurring [10]. Fostering student character starts from the character of discipline. The character of honesty, responsibility, and cooperation begins with a disciplined attitude that has been embedded in students [11

**METHOD OF THE RESEARCH**

The method used is a literature study with a qualitative approach. By collecting information from various library sources. All data obtained were then compiled, analyzed, and then concluded to obtain conclusions regarding the theme of the literature study [12].

The data obtained is secondary data. That is, data from research by previous researchers. Information obtained from various library sources is collected as documentation. To review the most appropriate electronic and printed documents using the documentation method [13]. The formulation of the problem is answered by digging up information from various sources that have been collected. Bibliographic annotations were used to analyze the data. Annotation means concluding the data that has been obtained. While bibliographical information is obtained from books such as author, title, print, and publisher [14].

**RESULT AND DISCUSSION**

Planning is an activity that is carried out for the first time in carrying out a management or management. Planning is done to determine the goals of an organization by taking into account all existing aspects so that a goal can be achieved and implementation is the implementation of programs that have been planned by the school.

The Policy is an action to solve a problem, whether it is carried out by a government, group, or person. The Policy can also be referred to as a series of actions as a direction to achieve goals [15]. Principals play an important role in school policy from all sides of the learning process in schools.

Character is a person's natural attitude that distinguishes him from others. Character or character is a special personality, which is the driving force and distinguishes it from other individuals [18]. Discipline, the character is personality, behavior, character, and character in a situation where something is in an orderly, orderly and proper state, and there are no violations, either directly or indirectly [16]

One of the school's policies is the application of a penalty point system which has several objectives, namely: a) to facilitate the handling of violations committed by students; b) to be clearer in giving sanctions to students; c) apply discipline and order to each student; d) avoiding the occurrence of physical violence [6].

Punishment point management is a school policy to improve student discipline. The implementation of punishment in educational matters is not physical because it will cause negative things. Violence against children will cause fear, keep children happy to work, courage to act [6].

School and class rules contain guidance for community members at school in their daily behavior. With the school and class rules, students will know what can and cannot be done, as well as the consequences/sanctions for violating existing rules. School rules and class rules play an important role in disciplining students [3]. Unclear rules are one of the factors that cause undisciplined behavior. The boundaries of student behavior will become clear if school and class rules are included in school rules [5].

The principal's leadership system also greatly influences the progress and success of a school, especially in terms of discipline. A communicative leadership system is applied to all school members, from teachers, students, and school staff. School rules are implemented by government regulations and set an example for students and subordinates [17].

The culture applied in schools also affects student discipline. People act according to the norms of behavior that are considered right. Failure to follow the norm (conscience) results in feelings of guilt. Culture needs to be developed in schools and the results will be seen from the attitude of students in everyday life at school [18].

The application of punishment is the application of sanctions from a rule applied by the school. The application of punishment is expected to motivate students to discipline. Each school always applies regulations that are in accordance with the needs of the school community concerned, especially for the students concerned. However, there are many school regulations that do not function as they should, only as a formal law school.

The results of the study based on the collected research data indicate that the success of student discipline, character education, in implementing the policy, schools establish good cooperation between school principals, teachers, employees, parents, and school committees [3][5].

School policies or regulations can affect school discipline. The habituation and character of students' discipline can be instilled through habituation activities that are routinely carried out [5]. Routine activities are carried out so that students are accustomed to implementing school rules. By habituation of students conditioned to the rules and schedule of school activities [12]. Clear rules can improve student discipline. On the other hand, unclear restrictions will lead to students' undisciplined actions [5].

**CONCLUSION**

School policies must be prepared through a clear and specific plan and taking into account the circumstances [6]. In implementing school policies, it is necessary to have support from all school members, including principals, teachers, parents, school committees, employees, and students. In addition, careful planning is also needed to develop school programs. In its implementation, also needs strong consistency from all school members, especially in terms of program implementation and enforcement of school rules and class rules.

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